



GOVERNMENT OF WEST BENGAL  
Office of the Principal  
*Maulana Azad College*



8, RAFI AHMED KIDWAI ROAD, KOLKATA 700013, INDIA  
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**Annual Report (Abridged Version) of the activities and initiatives taken by the IQAC during the Session-2019-2020**

Internal Quality Assurance Cell, Maulana Azad College has performed activities as per guideline and time to time notifications of NAAC . IQAC performed its activities throughout the academic session within its limitations.

To enhance the quality of education and functions of the college administration, the following initiatives have been taken by the IQAC throughout the year:

Initiatives taken by IQAC during the Session 2019-2020	
Category: 1 Academic Fields	
Initiatives	Status
DBT Star College	Ongoing
Ph.D. Students enrolled under different faculties	Ongoing
Publications in National & International Journals	Successfully Completed
Paper Presented in International Seminars	Successfully Completed
Paper Presented in National Seminars	Successfully Completed
College level Seminars Organized by the different Departments	Successfully Completed
Book Chapters	Successfully Completed
Academic Courses attended by the faculties	Successfully Completed
Introduction of CBCS in both UG and PG levels. i)Add-on courses have introduced. Few Departments have introduced and continued.	Successfully implemented
Continuous Internal Evaluation of Students and Monitoring of Students.	Successfully implemented and continuing
All Departmental Heads were requested to introduce Certificate/Value Added Courses	Few Departments have started to introduce Courses
Faculties were requested to take classes by using ICT	Good number of faculties are taking classes by using ICT
Special classes for competitive examinations	Special initiatives are taken by few Departmental faculties
Category: 2 Administrative	
Reconstruction and maintenance of College Website Id	Successfully Completed
Different types of Training Programmes for Teaching Staff	Successfully Completed
Administrative Training Programmes for Non-teaching Staff	Successfully Completed
Training of teaching and non-teaching staff to continue regular activities through online instead of online	During the period of COVID-19 pandemic all teaching and non-teaching staff were actively pursuing their daily works through online



<b>Category : 3 Social / Cultural Activities</b>	
Number of Programmes conducted by NSS through Offline & partially Online	Successfully Conducted
Programmes Organized by the different Departments	Successfully conducted
Programmes Organized by the Students	Successfully conducted
<b>Category: 4 Environmental Set Up</b>	
Different measures have been taken	Continuing
<b>Category :5 Activities of Student Support Cell</b>	
Apart from Govt. Scholarships, College has taken initiatives to provide financial assistance to the needy Students	Continuing
It was decided that during the COVID period, continuous contacts with students must be maintained by the Student Support Cell members.	During the pandemic period regular communication was actively done by the Student support Cell members. Continuously they maintained and reported to the authority for necessary action.
<b>Category : 6 Special Financial Assistance for Students</b>	
Student Support Cell members were instructed to check and verify whether any student/s is/are compelled to discontinue their studies due to this pandemic situation or not. If yes, immediately they have to report to the Principal,	On the basis of their report, college authority took immediate steps and financial assistance was provided just to continue their studies.
<b>Category: 7 Awareness Programme</b>	
On different issues on daily life of the students	Continuing
<b>Category : 8 Practice for Academic upgradations of Students</b>	
Continuous Monitoring of Students	Continuing
<b>Category : 9 Feedback from the Students for Regular evaluation</b>	
As per their feedback College takes immediate actions	Continuing
<b>Category : 10 Outside curriculum</b>	
Introduction of Add-on Courses	Continuing
<b>Category : 11 Social Security</b>	
Organized programmes with Kolkata Police	Periodical
<b>Category : 12 Sports &amp; Games</b>	
All supports are provided by the College	Continuing
<b>Category : 13 Library Upgradation</b>	
Both students and Teachers can access reading materials through offline and online	i) Supports of Infilbnet facilities for Students and Teaching Faculties are . ii) Proposals for Adequate upgradation of existing Software have been placed before the Higher authority for approval



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<b>Category :14 Health and Hygiene for stakeholders including differently abled stakeholders</b>	
In this regard proposals like lift, Washroom etc. have already been submitted.	Proposal is under consideration of competent authority
<b>Category : 15 Initiatives for differently able stakeholders</b>	
Ramp with rail is functional	Active
<b>Category : 16 Reading facility for Visually impaired students</b>	
Braille Software has been installed	Actively used
<b>Category - 17 Conduction of Academic &amp; Administrative Audit, Green Audit, Environment Audit,Waste Audit &amp; Gender Audit</b>	
By the both internal Audit Team and external reputed persons	On Regular basis
<b>Category : 18 Contribution of Alumni Association to the College</b>	
i) Scholarship to one meritorious student from weak financial background. ii)Maintaining College gardens, iii) organized seminars to motivate the students	Continuing throughout the year
<b>Category : 19 Career Advancement of Teachers</b>	
Regular notification for the teachers who are qualifying for promotion as per UGC guideline	On regular intervals
<b>Category : 20 Continuous communications with Teaching and non-teaching Staff during COVID period</b>	
Conducted Online discussions, seminars, training programmes, webinars etc. by the college authority in association with IQAC.	College authority with full priority was maintained all these.
<b>Category : 21 Introduction of Certificate/ Add-on Courses</b>	
Introduced few certificate and Add-on courses to engage and involve the students during pandemic period.	Successfully implemented
<b>Category : 22 Publication of E-Magazine</b>	
Few Departmental faculties took initiative to introduce E-Magazine for encouraging students during COVID-19	Successfully implemented and continuing

  
Principal  
Maulana Azad College  
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