## Features: e-Teaching & Learning Management System:

- Online creation of Tutorials in word format & uploading of Tutorials in Video, Audio, Picture, Word, Excel, Powerpoint, pdf formats (Multiple file uploading for a single Tutorial session is possible)
- ✓ Online response to student's Queries related to any Tutorial
- ✓ Upload of Links (YouTube Video Link, audio link, Zoom, Google Meet Link for Live Classroom etc)
- ✓ Online creation and evaluation of Assignments (in MCQ as well as in Board Answer type mode)
- ✓ Display of Online Teaching Learning Activities in College Website for easy access to students

## Guidelines for Faculty Members to Access e-Teaching & Learning Management System:

Login Process	From our College website: http://maulanaazadcollegekolkata.ac.in/ click on to 'e-Teaching & Learning Management System' $\rightarrow$ Then click on the: 'Faculty Login' – ('Login' details input menu will open in mac cloud space)	
	or directly type on the address bar of your Google Chrome browser of your mobile/tab or laptop:	
	http://macl-cloud.in/Login.aspx	
	To Login for the 1 <sup>st</sup> time in mac cloud space as faculty: track the following 4 steps:	
	1. 'user name': Use your Employee ID/ HRMS ID as the user name	
	2. 'Password': Use 'Last Six Digits of your registered Mobile Number as the 'Password'	
	3. 'PIN':	
	for the 1st time login, you have to generate New Security PIN: Click on the 'For New Security Pin' button to generate the New Security Pin.	
	Security Pin will be automatically generated and you will receive a message containing Security Pin (as OTP) on your registered mobile number and in registered email address.	
	4. With this 'Security Pin' try login again with above login credentials.	
	(Note: in your subsequent login in the next 24 hours; you can use the same security PIN)	
Items	Once you Successfully Log in, click on $\rightarrow$ Enter button $\rightarrow$ you will see the following Items in the left panel:	
	Tutorial Creation	To create and upload Tutorials
		Click on the Tutorial Creation to create a Tutorial and save it to upload, you can also preview, modify or delete the same.
	Response to Tutorial Query	To Response to the Tutorial Query of the Students
	Assignment Creation (MCQ)	To create and upload Assignment MCQ-based
		(upload both questions and answers, evaluation and marking of the Assignment is done automatically here)
	Assignment Schedule (MCQ)	To schedule an MCQ Assignment after its creation
	Assignment Result (MCQ)	To See the Result of MCQ Assignment of all the Students
	Search Student Result (MCQ)	To Search Result of MCQ Assignment of a particular Students
	Assignment Creation (Broad Ans)	To create and upload Assignment (Broad Ans).
		You can upload question paper in word, pdf format using this menu.
	Assignment Schedule (Broad Ans)	To schedule Broad Ans Assignment after creation
	Assignment Submit List (Broad Ans)	To See Result of Broad Ans Assignment of all the Students and evaluate
	Assignment Result (Broad Ans)	See Result of Broad Ans Assignment of a particular Students
	For technical queries call: 877201704 of Infotech Lab.	